

## **Policies and Procedures for Church Weddings**

### **At**

## **Center Point United Baptist Church**

Because the building and grounds of the Center Point United Baptist Church exist for the glory and worship of God, the policies and procedures listed here have been adopted by the church to seek to eliminate any misunderstanding and to seek to ensure that all things will be pleasing in God's sight. It is the belief of the Center Point United Baptist Church that a church wedding is a sacred service and must be conducted as such.

These policies and procedures are given in order that the church might be of maximum service to the bride, groom and their families and friends.

### **I. General Arrangements**

- a. Any Center Point Church member or a member of their immediate family desiring to use the sanctuary and/or other facilities for a wedding or wedding reception shall first get a copy of these policies and procedures from one of the church officers. If there is no conflict on the church calendar for either the wedding date or the rehearsal, the requested dates will be entered into the calendar following approval of the church elders.

There is a \$200.00 fee for anyone who is not a member or an immediate family member. In addition, there is a \$150.00 damage deposit required before the wedding takes place. This **deposit will be refunded if the church and all of its facilities are restored to a clean and orderly state.** If the policies and procedures are not met to the church's satisfaction, the damage deposit will be forfeited. Center Point Members and their immediate families are entitled to the church and its facilities at no charge. Reservations for the church and its facilities are on a first come first serve basis. (Payment is due at least one week prior to wedding date.)

- b. In the event that damage is done to church facilities or equipment, the parties making the reservation for use of the facilities will be responsible.
- c. The bride and groom shall be responsible for making these policies and procedures known to a visiting minister, florist, photographer, and all the members of the wedding party.
- d. Only an ordained minister approved by the elders of the church shall perform the wedding ceremony.

### **II. Decorations**

- a. No nails, pins or tacks shall be used in furniture, equipment or trim.
- b. Any tape used should be of the kind that will not damage any paint or finish of church property.
- c. When candles are used adequate care should be taken to insure that the floor is protected from dripping wax.
- d. It is the responsibility of the bride and groom to ensure that following the wedding that all decorations are removed and properly disposed.

III. Miscellaneous

- a. Arrangements for having the church open for the rehearsal shall be made with a church officer in the event that a member of the church staff is not participating in the wedding.
- b. Any adjustments or special arrangements regarding sound equipment will be cleared through a member of the church staff or authorized operator.
- c. While realizing that throwing rice and decorating a car are traditional parts of a wedding, we ask that bird seed and/or bubbles be used and only OUTSIDE the building.
- d. There will be **no eating or drinking in the sanctuary.**
- e. There will be **no smoking or drinking of alcoholic beverages in any of the facilities of the church.** No rehearsal or wedding will be conducted when any member of the wedding party is under the influence of an intoxicating substance.
- f. The member or person reserving the church and its facilities shall be responsible for ensuring that immediately after the wedding and reception the church and all of its facilities shall be restored to a clean and orderly state.

The Center Point United Baptist Church appreciates your compliance to these policies and procedures and our prayers are with this union that God will be well pleased.

*Eph 5:20-33*

*20 Giving thanks always for all things unto God and the Father in the name of our Lord Jesus Christ;*

*21 Submitting yourselves one to another in the fear of God.*

*22 Wives, submit yourselves unto your own husbands, as unto the Lord. 23 For the husband is the head of the wife, even as Christ is the head of the church: and he is the saviour of the body.*

*24 Therefore as the church is subject unto Christ, so let the wives be to their own husbands in every thing.*

*25 Husbands, love your wives, even as Christ also loved the church, and gave himself for it;*

*26 That he might sanctify and cleanse it with the washing of water by the word, 27 That he might present it to himself a glorious church, not having spot, or wrinkle, or any such thing; but that it should be holy and without blemish.*

*28 So ought men to love their wives as their own bodies. He that loveth his wife loveth himself.*

*29 For no man ever yet hated his own flesh; but nourisheth and cherisheth it, even as the Lord the church:*

*30 For we are members of his body, of his flesh, and of his bones.*

*31 For this cause shall a man leave his father and mother, and shall be joined unto his wife, and they two shall be one flesh.*

*32 This is a great mystery: but I speak concerning Christ and the church.*

*33 Nevertheless let every one of you in particular so love his wife even as himself; and the wife see that she reverence her husband*

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